

Carbrooke Village Hall Meeting 11th September 2017 Minutes

Apologies: Claire Talbot and Sue Dekeyzer.

Present: Ed Buscall, Debbie Muller, Angela Birkby, Pam Morgan, Alan Willer, Gabby Bone and Karrie Richards.

Minutes agreed from previous meeting

Events and Bar:

- Karrie Richards had reported that there had been one christening over the summer holidays and two more booked for October.
- Alan Willer had the takings from the bar and had said the one of the coolers is broken so would organize somebody to repair it.
- Angela Birkby had asked on behalf of Sue Dekeyzer if 4C's Café could give its donations on 27th September to the Macmillan Cancer and the committee agreed this was a good idea. She also reminded us about the Heritage group's presentation on 22nd September.
- Angela Birkby also asked if the Millennium Green committee could use the Bar room in the Hall when the new play equipment is unveiled. Date to be set but committee agreed.
- The 4 C's Café had passed on the takings for the café and an accounting sheet for the Hall records. The café is going well.

Finance:

Barclays Savings Account £23014.00 and Current Account £1095.68

Money In: Billy Brown £52.00, Tesco Grant £2000.00, Bar £400.00, Pre-School £675.00, Booking £45.50, Dance Club £45.00 and Billy Brown £52.00.

Money Out: TV Licence £38.00, EON £119.00, Cleaner £210.00, Gas and Caretaker £54.51, Bank Transfer to savings £3000.00, Anglia Water £69.81, Caretaker £56.28, Plumber £256.90, Cleaner £202.50 and EON £119.00.

Update on grants:

Ed Buscall was pleased to announce that we had been successful in our bid to Breckland Council and this would give us a great chance for match funding from our other potential grant funder. We should find out next week if the Hall is on their shortlist for consideration. Ed Buscall said he was also exploring options with another potential grant giver.

Debbie Muller had a meeting with the EDP who had heard about our grant and wanted to hear about our fund raising efforts. Debbie had supplied them with relevant information and photos.

Ed Buscall said we were now at a position to finalise quotes if the committee was happy. The committee agreed. Karrie Richards to organise.

Debbie Muller had asked about whether we can reclaim the VAT. Ed Buscall said that, as a small charity and with the agreement of the builder, it should be possible for the work to be zero rated.

Pre-School Update:

Gabby Bone was please to tell us that numbers where up to 22 children so a great improvement from last term. Also the sad news that Mel Findon the Manager was leaving Pre-School as her family was moving away. Pre-School are in the process of appointing another Manager.

AOB:

Karrie Richards informed the committee that nobody had keys to the cigarette bin so we would need new ones and a new post box as the old one had rusted so wouldn't lock anymore. Debbie Muller said she may have a post box to donate.

Alan Willer had said the outside light still broken. Karrie Richards said she would get electrician to look at it again as it had been repaired recently.

Sue Dekeyzer had asked the committee via email if it was possible to have a New Year's Eve party at the hall. In her proposal it said would cost £300-£400 and asked that if the ticket sales didn't cover the cost would the committee agree to make up the difference? Ticket prices £7-£10.

Ed Buscall and Pam Morgan were concerned with the financial risk of underwriting the cost of the party if there was a poor turn out. Alan Willer had said we should advertise early before people book elsewhere. Angela Birkby said that the cost was for live music and Debbie Muller said that maybe a disco could be a cheaper option. Committee said that Karrie Richards should contact Sue Dekeyzer for more details but agreed that a New Year's Eve event of some kind would be a good idea.

NEXT MEETING 10th October