

CARBROOKE VILLAGE HALL MEETING 5TH SEPTEMBER 2016

APPROVED MINUTES

Apologies for absence: Julie Nind

New committee members: Pam Morgan, Claire Talbot and Angela Birkby were elected onto the committee. Daniel Fishlock tendered his resignation and said he would leave after AGM in November.

Election of Chairman: Ed Buscall was proposed by Debbie Harris and seconded by Daniel Fishlock.

Caretaker: Karrie Richards has agreed to take on the role until at least the New Year. It was agreed that she will be available to take bookings 9-3 Mondays Tuesdays and Wednesdays on telephone number 01953 883577 or email: info@carbrokevillagehall.co.uk. It was agreed that on other days an answer machine will be in use but will be checked. Karrie will take over bookings, emails, getting quotes for refurbishment and will take the minutes as well as supply agendas. Debbie Harris said that she had reinstated the village hall website so we can receive emails. She also said she was happy to continue running the website.

Cleaning: Mel Finton offered to clean the hall on 25th September when Ros Boore is on holiday.

Bar and Events: Alan said all stock was paid for and he had £370.00 for float and future orders. A number of enquiries to hire the Hall and Karrie Richards said she would now contact those people.

Pam Morgan said she had researched the other local village halls and found us to be priced about the same taking into account that our facilities are lacking at the moment and many other villages have more modern facilities

FINANCE: Barclays saving account £10,555.82 and current account £4310.18. Paid Anglian Water £80.52, Accountant £300, E.ON £200, Calor £35.36 and cleaner £210. Angela Birkby agreed to be a signatory for the bank account.

Karrie Richards was asked to look into the electricity bill as it appeared to be very high.

Debbie Harris will check if the kickboxing club came in over the summer holidays and if the club is still wanting to use the hall.

MAINTENANCE: Karrie Richards was asked to supply new smoke alarms and a carbon alarm as soon as possible.

It was agreed that Karrie Richards would get two or three quotes for outside rendering to toilet and kitchen block and to get quotes for builders, plumbers, electricians and decorators for the renovation of the toilets and decoration of the hall. It was agreed that this needed to be done as soon as possible as the state of these facilities made it difficult to let the hall

Mel Finton raised concerns about the state of the flooring as it lifts in places. She also pointed out that the fire exit door in terrible state of repair and not safe. Karrie Richards to get this fixed as soon as possible.

FUTURE PLANS: Angela Birkby and Derek Watts proposed that we look into offering something for the older generation of the village, to be hosted in the hall, like a coffee morning. All agreed it was a good idea and be looked into. Facilities need to be looked at first

Mel Finton also proposed a mother and toddler group that she could run with the mothers. Again all agreed good idea and would be looked into. Facilities need to be looked at first.

OTHER BUSINESS

Pam Morgan asked if a survey of the village could be carried out to discover what they wanted from the hall. She also mentioned Growing Together, funded by the postcode lottery. It helps to tidy up public green spaces. It was suggested that out the front of the hall would be an ideal spot. If anyone had any more ideas to let her know. Ed Buscall said he would find out who was responsible for the maintenance of the grass at the front and side of the hall.

Mel Finton asked if pre-school could have a sensory room in the bar area during the day for a little girl with special needs. All agreed this could go ahead with the understanding that this area should remain flexible if another booking came in.

Claire volunteered to open the Hall for the History meeting.

FUTURE DATES: The next meeting will be at 7pm on October 11 and the date for the AGM will then be set for November.

Signed: *Ed Buscall*

Date: 11th October