

# Carbrooke Village Hall Meeting 4<sup>th</sup> December 2017 Minutes

**Apologies:** Alan Willer, Clarie Talbot and Gabbi Baone.

**Present:** Ed Buscall, Debbie Muller, Angela Birkby, Pam Morgan, James Lorne, Sue Dekeyzer and Karrie Richards.

**Minutes agreed from previous meeting**

**Matters arising from previous meeting:**

Karrie Richards had looked into other suppliers of waste disposal as the Village Hall was not receiving the best service from PHS. They turned out to be the cheapest but Committee decided to keep a diary to document when they visit for future negotiations.

**Events and Bar:**

- Angela Birkby had said that Alan Willer had begun thinking about Christmas stock for bar and it would be open on the 22<sup>nd</sup> and 29<sup>th</sup> December and New Year's Eve. With other dates over Christmas to be confirmed, Debbie Muller will put dates on the website.
- James Lorne on behalf of 4 C's Café had passed on the takings for the café. He also said that the Bazaar on 9<sup>th</sup> December had lots of interest with over 20 stalls some of which will be in the carpark in marquees. He hoped for a good turn out and had put lots of signs out to advertise.
- Karrie Richards had reported a few booking enquiries.
- James Lorne also asked if the Hall was available for 25<sup>th</sup> March as the Green Committee was planning a fun run and tree planting day and they may need access to the toilets.

**Finance:**

Barclays Savings Account £24,500.30 and Barclays Current Account £1564.53

Money In: Pre-School £360.00, Eon £87.09, Café £177.20, Bar £300.00, Booking £13.00 and Parish Council £26.00.

Money Out: Tas Valley Fire £62.40, Cleaner £202.50, Scottish Power £137.73, PHS £108.52, Calour Gas £26.97 and Caretaker £37.64.

**Update on Refurbishment:**

Ed Buscall had a meet with Carl Fox Associates who will be drawing up the plans and getting the necessary permissions for the toilet refurbishment. As a result of this, the plan to move the kitchen has now been changed due to fire risks. The disabled toilet will now go into the Committee room instead. The process is going to take longer than first anticipated as we need to get a building regulation application in. We are awaiting for costs of this and will pass to Committee via email.

**Constitution:**

Pending.

**Pre-Schools Proposal:**

The Committee were disappointed that nobody from Pre-School could attend the meeting and that the promised report on the repayment plan was not sent through by their accountant. The Committee agreed to view the agreement via email when it's received.

**AOB:**

James Lorne asked if there could be an outside socket put in as part of the refurbishment to aid maintenance work on the green and an outside tap. Debbie Muller though there was an outside tap. He also asked if he could put up Christmas decorations and Committee said yes.

**NEXT MEETING 15<sup>th</sup> JANUARY 2018**